



National Programme of Mid Day Meal in Schools (MDMS)

Annual Work Plan & Budget
2019-20



Name of the UT: - UT of Daman & Diu

MID DAY MEAL PROGRAMME

ANNUAL WORK PLAN AND BUDGET 2019-20

1. Introduction:-

1.1 Brief History:

Union Territory of Daman and Diu was liberated on 19th December- 1961 from the erstwhile Portuguese Rule and merged into the Indian Union since then.

The Mid Day meal scheme in the UT Administration of Daman & Diu was launched on 15th August, 1995. All students in class 1 to V in Government and Govt. Aided schools were covered under the scheme. Uncooked food grains were being supplied to the students. Thereafter, in June 2003 cooked meals were served to these students as per the guidelines of the scheme. Subsequently, students of class VI & VII were also included and since June 2010 class VIII students are also availing the meal under the scheme. The aim and objective of the programme has been to achieve universalization of elementary education by enhancing enrolment, retention and attendance and improving the nutritional status and quality of education.

1.2 Management structure

The management structure in the UT of Daman & Diu is as below

- Secretary Education
- CEO, District Panchayat
- Assistant Director of Education
- Supervisor
- Headmasters
- Concerned Teachers

1.3 Process of Plan formulation at State and District Level.

The implementation of the programme is being ensured by the SMC members and by the District Education Officer including representatives of Health Department and nutrition experts/dieticians from the premier hospitals. After taking all consideration in the detail of the scheme, the Assistant Director of Education, District Panchayat, Daman prepares the annual plan with approval of appropriate authority.

2 Description and Assessment of the Programme implemented in the current year 2018-19 and proposal for next year (2019-20) with reference to :

2.1 Regularity and wholesomeness of midday meals served to children: interruptions if any and the therefore problem areas for regular serving of meals and action taken to avoid interruptions in future.

In UT of Daman & Diu, Mid Day Meal has been served regularly to Primary and Upper Primary children as per the Cooking menu decided by the SMC committees. UT and District level monitoring committees also visit mid- day meal centers to ensure good quality of food. As an implementing authority, the Chief Executive Officer, Assistant Director of Education and MDM Coordinator also do regular visits of all the MDM centers.

2.2 System for cooking, serving and supervising the meals in the schools.

The cook/helpers are engaged for cooking the meals as per norms in the kitchen sheds in the school campus and serve to the children during interval time. Before distribution of meals to students, the concerned Headmaster and teachers check and verify the raw materials, food-grains and vegetables and the same is certified that all the food items are of good

quality. Further, the Headmasters and Teachers also supervise the cleanliness of the kitchen and the distribution area. In addition, the prepared meals are tasted by the concerned teachers to ensure that the food is safe to be consumed by students. A register is being maintained in the school to record the same. Mothers of the students visit the schools and taste the meals and give their comments in a register maintained at school level.

UT Administration is also supervising/monitoring the serving of the meals and the same is being carried out by SMC, District level committee, ADE and the Supervisors.

2.3 Details about weekly menu

2.3.1 Weekly Menu Day wise

Sr. No.	Days	Food Items
1.	Monday	Dal-Rice, Moog-Tomato-Onion sabji, Salad and Fruit (Banana)
2.	Tuesday	Dal-Rice, Brinjal-Potato-Tomato sabji and Lapsi
3.	Wednesday	Dal-Rice, Sprouted Moog-Tomato-Onion sabji, Salad and Fruit (Banana)
4.	Thursday	Moog Dal Khichdi, Potato- Cabbage-Tomato sabji
5.	Friday	Dal-Rice, Deshi Chana-Tomato-Onion sabji, Salad and Fruit (Banana)
6.	Saturday	Moog Dal Khichdi, Brinjal-Potato-Tomato Sabji and Sukhdi

2.3.2 Additional Food items provided (fruits/milk/any other items), if any from State/UT resource. Frequency of their serving along with per unit cost per day.

Banana, sukhdi and lapsi are provided as additional items from State/UT resource. Banana and Boiled eggs are served thrice a week and Sukhdi is provided once a week. Pasteurized Milk and Thepla (wheat chapatti) are proposed as additional items for the year 2019-20.

2.3.3 Usage of double fortified salt and Fortified Edible Oil; their availability and constraints, if any, for procuring these items.

Double Fortified Salt and Fortified edible oil are being used for the purpose of MDM in UT of Daman & Diu

2.3.4 At what level menu is being decided/fixed.

Menu is decided by the SMC committee, Mothers of the school children and H.M. of the school and as per the Standard Menu from Health Department with required nutrition.

2.3.5 Provision of local variation in the menu, inclusion of locally available ingredients/items in the menu as per the liking/taste of the children.

Menu is fixed as per the kind of meal at home. Anybody can give their suggestion for bringing changes in the menu.

2.3.6 Time of serving meal.

The morning shift students avail meal at 10.30 a.m. and the afternoon shift avail meal at 2.30 p.m.

2.4 Fund flow mechanism- System for release of funds (Central share and State share)

2.4.1 Existing mechanism for release of funds upto School/implementing agency levels.

The Ministry of Human Resource Development has released funds with the Presidential sanction and Authority letter by the concerned PAO of MHRD. The UT administration also releases the UT share and the share of both Central and UT will subsequently be released to the CEO, DP for utilization.

> Cooking Cost

The funds under cooking cost (Central as well as State) are released on monthly basis. The funds are paid through e-Payment by Treasury U.T. of Daman & Diu. The suppliers/vendors of the Grocery Items and Vegetable Items submit the bills to the office which are then checked and verified and if found correct, it is sent to the President, District Panchayat for approval and thereafter the cheque is delivered to the Vendors through the C.E.O. District Panchayat, Daman.

2.4.2 Mode of release of funds at different levels.

In the UT of Daman & Diu, the Department of Education is the implementing agency. Same as above.

2.4.3 Dates when the funds released to State Authority/ Directorate/District /Block Gram Panchayat and finally to the Cooking Agency/School.

S.No.	Instalment / Component	Amount (Rs. In lakhs)			Date of receiving of funds by the Directorate / Nodal Agency	Status of Receiving of Funds by the District			
		Gen	SC	ST		Receiving			Date
						Amount			
						Gen	SC	ST	
1	2	3	4	5	6	7	8	9	10
(A) Recurring Assistance									
1	Adhoc Grant (25%)	54.85	2.27	5.92	9/05/2018	54.85	2.27	5.92	8/06/2018
2	Balance of 1st Installment	109.39	4.09	0.00	30/08/2018	109.39	4.09	0.00	01/10/2018
3	2nd Installment	123.34	4.21	0.00	31/12/2018	123.34	4.21	0.00	25/02/2019
(B) Non-Recurring Assistance									
4	Kitchen-cum-store	0	0	0		0	0	0	0

5	Kitchen Devices	0	0	0		0	0	0	0
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2.4.4 Reasons for delay in release of funds at different levels.

The file is being put up by the department and it is signed by various officials and further after the sanction order duly signed by the Chief Education, DP, Daman/Diu. The account department further makes the Pre-receipted bill entry under PFMS to Pay and Account Department, The Pay and Account accordingly releases the fund after due verification with the LOA letter received from MHRD.

2.4.5 In case of delay in release of funds from State /Districts, how the scheme has been implemented by schools/implementing agencies.

In case of delay of Funds the pending bills are paid from GIA U.T Budget.

2.4.6. Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year, like creation of corpus funds, adoption of green channel scheme, advance release of State Share etc.

Beginning of the year, funds from the UT share is utilized for MDM Scheme.

2.5 Food grains management.

2.5.1 Time lines for lifting of foodgrains from FCI Depot-District wise lifting calendar of food grains.

The food grains are allocated through FCI by the concern Ministry of HRD New Delhi, which is lifted from FCI Depots through approved rate of transport agency and distributed to the schools as per their monthly requirement every month smoothly. The storage facilities of the food grains are made at school level and centre level. Each school has been storing the food grains in containers provided by the department after necessary cleanliness.

2.5.2 System for ensuring lifting of FAQ food-grains (Joint inspection at the time of lifting etc.)

The supervisor of MDM Scheme is always present at the time of lifting and he checks the samples and receives it and maintains the register at FCI, Valsad.

2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken by the State/District to get such food grain replaced with FAQ food grain. How the food grain of FAQ was provided to the implementing agencies till replacement of inferior quality of food grain from FCI was arranged.

No such incident has occurred in the past.

2.5.4 System for Transportation and distribution of food grains.

Allocation of food grain stock is adequate and the same is received on time. The food grain lifting from FCI warehouse has been carried out as per requirement. The food grains stock transportation and distribution process to MDM centers at school is done on time Food grains are lifted from nearby Valsad FCI (Daman) and Veraval FCI (Diu).

There is no problem of transportation and distribution of food grain stock so far as Daman/Diu is concerned the transportation will be carried out by the concerned Agency and supervised by committee consisting of

1. The Assistant Director of Education, DP.
2. Supervisor (MDM).
3. District Food & Supply Officer.
4. Headmasters of Govt. Primary Schools.
5. Representative of FCI.

2.5.5 Whether unspent balance of food grains with the schools is adjusted from the allocation of the respective implementing agencies (Schools/SHGs/Centralized Kitchens) Number of implementing agencies receiving food grains at doorstep level.

Yes.

2.5.6 Storage facility at different levels in the State/District/Blocks/Implementing agencies after lifting of food grains from FCI depot.

Foodgrains are being stored at the Godowns in Daman & Diu and stored foodgrains will be distributed to each school. All schools have been provided containers/storage bins to store food grains, etc by the department.

2.5.7 System of fortification of foodgrains and their costing and logistics arrangement.

No such system of fortification of foodgrains is available.

2.5.8 Challenges faced and plan to overcome them.

Nothing Specific.

2.6 Payment of cost of food grains to FCI.

2.6.1 System for payment of cost of food grains to FCI; whether payments made at district level or State level.

The FCI raised their bill after lifting of Rice from the FCI. The District authority placed bill in the office of the Director of Accounts for further clearance of the bill and deposited the amount of Bill in the FCI Account by e-payment.

2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.

No such Bills are pending with FCI for the previous year.

2.6.3 Timelines for liquidating the pending bills of previous years(s).

In the UT of Daman & Diu, reconciliation of payment is done through Telephonic Conversation, e-mail and Letters with offices of FCI.

2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per the guidelines dated 10.02.2010 to resolve the issues relating to lifting , quality of food grains and payment of bills.

No such Meeting was held with FCI, for the year 2018-19

2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to the State Headquarter by 7th of next month.

No.

2.6.6 The process of reconciliation of payment with the concerned offices of FCI.

In the UT of Daman & Diu, reconciliation of payment is done through Telephonic Conversation, e-mail and Letters with offices of FCI.

2.6.7 Relevant issues regarding payment to FCI.

No as such issues found in UT of Daman & Diu regarding payment to FCI.

2.6.8 Whether there is any delay in payment of cost of food grains to FCI. If so, the steps taken to overcome the delay.

There is no delay in payment of cost of food grains to FCI.

2.7 Cook-cum-Helpers

2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.

The UT Daman & Diu follows the norms/guidelines prescribed by the MHRD.

2.7.2 In case the State follows different norms, the details of norms followed maybe indicated.

N.A.

2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.

No.

2.7.4 System and Mode of payment of honorarium to cook-cum-helpers and implementing agencies viz. NGOs/SHGs/Trust/Centralized kitchens etc.

The payment of honorarium to cook/helpers is being done through e-payment.

2.7.5 Whether the CCH were paid on monthly basis.

Yes.

2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.

No. There is no any instance regarding irregular payment of honorarium to CCH.

2.7.7 Rate of honorarium to cook-cum-helpers.

The Honorarium of Cook cum Helper enhance from Rs.1000/- p.m to Rs. 3,721/-p.m. (Rs.155.05 per day of average 24 days i.e.) effect from June 2018. The UT of Daman & Diu releases the full honorarium for the month of April from UT Grant.

2.7.8 Number of cook-cum-helpers having bank accounts.

All 320 cooks cum helpers have bank accounts.

2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts.

All 320 cooks–cum-helpers are receiving honorarium through bank accounts.

2.7.10 Provisions for health checkups of Cook-cum-Helpers.

All the cooks cum helpers are medically checked by medical staff from the Medical Staff of Directorate of Medical & Health Services, Daman & Diu.

2.7.11 Whether cook-cum-helpers are wearing headgears and gloves at the time of cooking meals.

Yes. The same were provided to them by the UT of Daman & Diu.



2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens in case of schools being served through centralized kitchens.

N.A.

2.7.13 Mechanism adopted for the training of cook-cum-helpers. Total number of trained cook-cum-helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers.

Every year Training is being conducted by Health Department, Fire Department, H.M.'s of the schools to the Cook-cum-Helpers. 30 cook-cum-helpers were trained as Master Trainers. They provide training to other cook-cum-helpers at school level. Cook-cum-Helpers are trained every year

2.7.14 Whether any steps have been taken to enroll cook-cum helpers under any social security schemes i.e. Pradhan Mantri Jan Dhan Yojna, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.

The Cook-cum-helpers (18 to 40years) have been benefitted by registering under Pradhan Mantri Shram Yogi Mann dhan Scheme.

2.8 Procurement and storage of cooking ingredients and condiment.

2.8.1 System for procuring good quality (pulses, vegetables including leafy ones, salt condiments oil etc. and other commodities.

The cooking ingredients are procured by calling e-tender notice published through National news papers as well as local news for a period of one year and thereafter the suppliers are finalized. The cooking ingredients are directly provided by the vendors as per requirement of the mid day meal centers at schools in advance. Vegetables and fruits are supplied on daily basis. Therefore purchase is not made at school level.

The implementation of the programme is being ensured by Department as well as school management committee head by the ADE, DP, Supervisor including representatives of Health Department and nutrition experts/dieticians from the premier hospitals.

In all the schools, dry ration (grocery items) is stored in store bins and vegetables are stored in refrigerator.

2.8.2 Whether pulses are being procured from NAFED or otherwise.

Pulses i.e. Tuar Dal, Moog Dal, Moog, Chana are being procured from NAFED.

2.8.3 Whether First in and First Out (FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats, condiments salt etc. or not.

Yes, FIFO method is adopted in Daman & Diu.

2.8.4 Arrangements for safe storage of ingredients and condiments in kitchens.

All the schools are provided with storage bins to store ingredients and condiments and kept in cupboards and shelves and condiments in kitchens.

2.8.5 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid Day Meal Scheme.

The headmasters and concerned teachers ensure that the kitchen and store room are cleaned on daily basis. The Officers/Officials from the education Department monitor and ensure cleanliness and hygiene of kitchen and distribution area weekly and also the SMC members visit randomly to ensure cleanliness and hygiene.

2.8.6 Information regarding dissemination of the guidelines up-to school level.

Information regarding guidelines have been provided by the Department to each school.

2.9 Type of Fuel used for cooking of Mid Day Meals- LPG, smokeless chulha, firewood & others.

2.9.1 Number of schools using LPG for cooking MDM.

In UT of Daman & Diu, all schools are provided with LPG for cooking MDM.

2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.

No steps are required in view of Using of LPG for cooking MDM in all schools from the earlier years.

2.9.3 Expected date by which LPG would be provided in all schools.

As per requirement, LPG will be available for schools.

2.10 Kitchen cum stores.

2.10.1 Procedure for construction of kitchen-cum- store.

The funds are deposited in the account of PWD/DP from UT Grant. The PWD gets the construction done through tendering process.

2.10.2 Whether any standardized model of kitchen cum stores is used for construction.

UT Administration of Daman & Diu has initiated Modernization of MDM kitchen. The work is undertaken through P.W.D and technical expertise Divisional Engineer III of PWD. The Unit cost of construction of per kitchen is 6.85.

2.10.3 Details of construction agency and role of community in this work.

Construction of kitchen shed has been entrusted to the PWD. The community has no role in this work.

2.10.4 Kitchen cum stores constructed through convergence, if any

20 kitchen Sheds were constructed by OIDC, Daman & Diu and 1 kitchen by District Panchayat. 1. GPS Kachigam, 2. GPS Bhimpore A/S, 3. GPS Moti Vankad, 4. GPS Kadaiya, 5. GPS Marwad, 6. GPS Dalwada, 7. GPS Thanapardi, 8. GPS Bharwadfalia, 9. GPS Damanwada, 10. GPS Varkund, 11. GPS Jampore, 12. GPS Nailapardi, 13. GPS Zari, 14. GPS Moti Daman, 15. GPS Magarwada, 16. GPS Bhimpore, 17. GPS Fudam, 18. GPS Gandhipara, 19. GPS No.1 Vanakbara, 20. GPS No. 2 Vanakbara and 1 by District Panchayat is GPS Khariwadi.

2.10.5 Progress of construction of kitchen cum stores and target for the next year.

No.

2.10.6 Reasons for slow pace of construction of kitchen cum stores, if applicable.

N.A.

2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the Stat/implementing agencies.

N.A.

2.10.8 Details of the kitchen cum stores constructed in convergence.

Details of the agency engaged for the construction of these kitchen cum stores.

20 kitchen Sheds were constructed by OI DC, Daman & Diu. 1. GPS Kachigam, 2. GPS Bhimpore A/S, 3. GPS Moti Vankad, 4. GPS Kadaiya, 5. GPS Marwad, 6. GPS Dalwada, 7. GPS Thanapardi, 8. GPS Bharwadfalia, 9. GPS Damanwada, 10. GPS Varkund, 11. GPS Jampore, 12. GPS Nailapardi, 13. GPS Zari, 14. GPS Moti Daman, 15. GPS Magarwada, 16. GPS Bhimpore, 17. GPS Fudam, 18. GPS Gandhipara, 19. GPS No.1 Vanakbara, 20. GPS No. 2 Vanakbara and **1- Kitchen Shed** was constructed by District Panchayat, Daman in GPS Khariwadi.

2.11 Kitchen Devices

2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid Day Meal Programme.

Procurement of kitchen devices is done at departmental level.

2.11.2 Status of procurement of kitchen devices.

All The schools have been provided with the required kitchen devices. Kitchen devices have been provided in 2012-13.

2.11.3 Procurement of kitchen devices through convergence or community/CSR.

No other sources of funding are used for procurement of kitchen devices.

2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.

All the schools have been provided with eating plates. Few children prefer to bring eating plates from home. Plates are procured from MME funds and State funds.

2.12 Measures taken to rectify.

2.12.1 Inter district low and uneven utilization of food grains and cooking cost.

N.A.

2.12.2 Intra district mismatch in utilization of food grains and cooking cost.

There is no mismatch in intra-district of utilization of food grains. Intra district utilizes food grains according to enrolment and number of working days etc.

2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc.)

There is no mismatch.

2.13 Quality of food.

2.13.1 System of tasting of food by teachers /community. Maintenance of tasting register at school level.

Before the meal is served to the children, one teacher tastes the meal and writes his/her comments in a register maintained at school level. This is done on daily basis. Sometimes SMC, community members and parents also make visits the school and taste the meal and write the comments in the register regularly. The MDM Coordinator monitors the maintenance of the register.

2.13.2 Maintenance of roster of parents, community for the presence of at least two parents in the school each day at the time of serving and tasting of midday meal.

Yes, Mothers of the school children and community visit the school and taste the meal and write their comments and suggestions in the register maintained at school level.

2.13.3 Testing of food sample by any recognized labs for prescribed nutrition and presence of contaminants such as microbes, e-coli. Mechanism to check the temperature of the cooked MDM.

Sample cooked foods have been collected from school concerned and submitted to recognized labs. After due analysis, they have furnished the reports.

At present, each school has its own kitchen, meals are prepared and served immediately after cook. Hence, there is no mechanism used to check the temperature of cooked meal. However, this will be possible once the Centralized Kitchen is operational.

2.13.4 Engagement of recognized labs for the testing of meals.

In UT of Daman & Diu, Testing of meals are being made in private recognized labs. Analysis Certificates which contains the report of Protein content, calorific value, etc of the tested meals are issued by the labs.

2.13.5 Details of protocol for testing of meals, frequency of lifting and testing of samples.

The sample of food have been collected from the schools by the Officers/Officials from the Education Department along with the Officers from the Food Safety Deptt by sealed containers and the same was given the lab for testing.

2.13.6 Details of samples taken for testing and the results thereof.

Sample of food such as cooked meal- Lapsi, Dal, Brinjal, Potato, Tomato sabji were taken for testing and the certificate of analysis issued by the Lab is enclosed at **Annexure-A**

2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.

In UT of Daman & Diu, meal is served to the children as per the norms /guidelines of the MDM Scheme. The officials from the department make regular monitoring in the schools to ensure quality of meals.

2.14 Involvement of NGOs/ Trust.

2.14.1 Modalities for engagement of NGOs/ Trusts for serving of MDM through centralized kitchen.

No engagement of NGOs/trust for serving of MDM through centralized kitchen available in the district. For the year 2019-20, it is proposed to establish a centralized kitchen by NGO i.e. Akshaya Patra Foundation and the kitchen is being to be operational from the month of June-2019.

2.14.2 Whether NGOs /Trusts are serving meal in rural areas.

Not yet.

2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools.

N.A.

2.14.4 Measures taken to ensure delivery of hot cooked food to schools.

N.A.

2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen.

N.A.

2.14.6 Whether sealed/insulated containers are used for supply of meals to schools.

N.A.

2.14.7 Tentative time of delivery of meals at schools from centralized kitchens.

N.A.

2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen.

N.A.

2.14.9 Testing of food samples at centralized kitchens.

N.A.

2.14.10 Whether NGO is receiving grant from other organizations for the mid day mal. If so, the details thereof.

N.A.

2.15 System to ensure transparency and accountability in all aspects of programme implementation.

2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school.

Logo is displayed at a prominent place in the schools. The entitlement of children and other information such as names of the Cook-cum-Helpers and emergency contact numbers are displayed on the notice board of the schools.

2.15.2 Dissemination of information through MDM website.

Daily Data of children availing meals is uploaded in the MDM portal through SMS based Automated Monitoring System.

2.15.3 Provisions for community monitoring at school level i.e. Mother Roster, inspection register.

All Schools are maintaining the tasting register and complaint/suggestion box are installed.

2.15.4 Tasting of meals by community members.

Elected Members from the Village/District Panchayat are visiting the schools to taste the meals and they give their valuable suggestions.

2.15.5 Conducting Social Audit.

2.15.5.1 Whether Social Audit has been carried out or not.

Yes, Mahila Mandal, Daman has conducted the Social Audit in schools. A report in this regard has been enclosed at **Annexure-B**.

2.15.5.2 If no, in 2.15.5.1, reason thereof.

N.A.

2.15.5.3 Details of action taken by the State on the findings of Social Audit.

Social Audit has suggested separate kitchen, store room, etc in few schools. The Department has provided such facilities as required.

2.15.5.4 Impact of Social Audit in the Schools.

All the cook cum Helpers are instructed to keep the Kitchen clean & neat, materials, foodgrains in order and they were instructed to wear Apron, Cap & Hand Glouse during cooking process.

2.15.5.5 Action Plan for Social Audit during 2019-20.

As per suggestion of social Audit, the Department has proposed to include protein content by providing Ground nut and seasonal fruits.

2.16 Capacity building and training for different stakeholders.

2.16.1 Details of the training programme conducted for State level officials, SMC members, school teachers and others stakeholders.

Training for cook cum helpers was conducted on 1st and 2nd November, 2018 in Daman District and 3rd and 4th of May-2018 in Diu District. Resource persons from Health and Fire department were invited for training of the cooks. Training for SMC members and teachers are being provided under Samagra Shiksha.

2.16.2 Details about Modules used for training, Master Trainers, venues etc.

Modules/brouchers developed to make aware of safety, Hygienic Process during preparation of MDM were used.

Doctors/Dieticians/Fire Officers/Resource persons from Health and Fire department, etc were invited for providing training of the cooks/SMC Members/Teachers.

The Samagra Shiksha Hall in Diu District and Sarvajanic Vidhyalay in Daman District are the venue of the training.

2.16.3 Targets for the next year.

Training programme for all the cooks cum helpers and other stake holders will be conducted in the month of June / July 2019.

2.17 Management information system at School, Block, District and State level and its details.

2.17.1 Procedure followed for data entry into MDM-MIS Web portal

The schools submit monthly report by 5th of every month. Thereafter consolidating of the data is done at district level and then entry is made in the web portal of MDM.

2.17.2 Level (State/ District/ Block/ School) at which data entry is made.

Data entry is made at District level only.

2.17.3 Availability of manpower for web based MIS

Data Entry Operator at District level is engaged for the work of Data entry.

2.17.4 Mechanism for ensuring timely data entry and quality of data

The ADE and Supervisor monitor the data entry and quality of data timely.

2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes. Quantity supplied, utilized and balance of food grains are checked according to MIS data.

2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.

2.18.1 Status of implementation of AMS.

The AMS has been implemented since June- 2016. Phone numbers of 3 teachers from each school have been registered for sending SMS based Automated Monitoring System (AMS). All the schools of UT Daman & Diu have already been covered in automated monitoring system.

2.18.2 Mode of collection of data under AMS (SMS/VS/Mobile App/Web enabled).

After the children avail meal, one of the teachers send an SMS to the Automated monitoring System stating the number of children availed meal. The data is then checked at the department level and put on board.

2.18.3 Tentative unit cost for collection of data.

Approximate charges of SMS Rs. 600 for one year.

2.18.4 Mechanism for ensuring timely submission of information by schools.

Reminders are sent by phone calls.

2.18.5 Whether the information under AMS is got validated.

Yes, Teachers from each school makes SMS everyday the details of students avail MDM and the reports have been checked on daily by District Officials.

2.18.6 Whether AMS data is being used for monitoring purpose and details thereof

Yes, the MDM Coordinator and officials of MDM are monitoring the MDM Centre where low level of beneficiaries found through AMS data.

2.18.7 Incase, AMS has not been rolled out, the reasons therefore may be indicated along with the time lines by which it would be rolled out.

Not Applicable.

2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.

No such studies have been conducted.

2.20 Write up on best innovative practices followed in the state along with some high resolution photographs of these best/innovative practices.

- In all the schools, teachers are actively involved in the supervision of meals and a visitors book is maintained and opinions of SMC members are recorded regarding mid day meal scheme.
- Tithi Bhojan is given to the students by the way of giving sweets, laddus, fruits, nutritional food items, etc in all Govt. Primary/Upper Primary Schools of Daman District on the occasion of birthdays/birth of child/any success/special occasions etc by the Officers of UT Administration/Sarpanches/Members of Panchayat, Social Leaders, Political leaders, HMs, Teachers, Cook cum Helpers, NGOs, etc in each month.
- **Kitchen Gardens have been created in many schools by the students by planting vegetables such brinjal, fenugreek,**

cabbage, cauliflower, chillies, etc and the vegetables grown in the Kitchen garden are being utilized for MDM purpose.

- Additional food items i.e. Boiled Eggs(in Diu District thrice in a week), Bananas, Salad, Sukdi are being provided to all school children from UT share.
- The Honorarium of Cook cum Helper enhance from Rs.1000/-p.m to Rs.3721/-p.m. (Rs.155.05 per day of average 24 days i.e.) effect from June-2018. The UT of Daman & Diu releases the full honorarium for the month of April from UT Grant.
- The Cook-cum-helpers (18 to 40years) have been benefited by registering under Pradhan Mantri Shram Yogi Mann dhan Scheme.
- Sign Board with Emergency Contact Numbers i.e. Fire Department of Fire, Police Station, and Officials of MDM have been installed in all Kitchen /schools.
- MPLAD Funds / Donors under CSR have donated R.O. Plant/cooler for safe drinking water, etc in few schools.
- 1000 ltrs of capacity of Sintexes were provided to all Govt. Schools by the PWD for storing treatment water
- All Schools have Gas based cooking, separate toilets for Girls, R.O. plant for Drinking water.
- The cooked food is tasted by the school teachers of each school and a teacher tasting register and Suggestion register for food tasting by parents/SMC/Stake holders are maintained in each school.

जिल्ला पंचायत संचालित मध्याह्न भोजन योजना

भोजन सूचि

सोमवार: दालभात, कठोल की सब्जी, सलाद, केला

मंगलवार: दालभात, हरी सब्जी, उबला हुआ अंडा

बुधवार: दालभात, कठोल की सब्जी, सलाद, उबला हुआ अंडा

गुरुवार: खिचडी, हरी सब्जी, केला

शुक्रवार: दालभात, कठोल की सब्जी, सलाद, उबला हुआ अंडा

शनिवार: खिचडी, सापसी, हरी सब्जी, केला

सामान / ट्रेडमार्क	भारत सरकार के नियमानुसार मिलनेवाली मात्रा प्रति दिन	
	प्राथमिक	उच्च प्राथमिक
चावल	१०० ग्राम	१५० ग्राम
कठोल	२० ग्राम	३० ग्राम
हरी सब्जी	५० ग्राम	७५ ग्राम
खापतेल	५ ग्राम	७.५ ग्राम
मसाला	स्वाद अनुसार	



एक कदम स्वच्छता की ओर



मध्याह्न भोजन योजना
Mid Day Meal Scheme





2.21 Untoward incidents.

2.21.1 Instances of unhygienic food served, children falling ill.

No such incident have been register in U. T. of Daman & Diu.

2.21.2 Substandard supplies.

All the ingredients and condiments are of good quality.

2.21.3 Diversion/misuse of resources.

There is no diversion neither/ misuse of resources reported.

2.21.4 Social discrimination.

There is no social discrimination. All the children of all castes sit and avail meals together.

2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.

No such incidents have occurred.

2.22 Status of Rastriya Bal Swasthya Karyakram.

2.22.1 Provision of micro-nutrients, de-worming medicine, Iron and Folic Acid (WIFS).

53583 children of primary and upper primary school children are provided with micro nutrients and de-worming medicine and 11388 children of the upper primary are also provided with Vitamin A and Iron and Folic Acid tablets.

2.22.2 Distribution of spectacles to children with refractive error.

Teachers are trained to do the eyes checkup of all the children of Primary and upper primary schools and those who found with refractive errors are referred to the PHC. 56 Spectacles are provided to those who require them from the NRHM funds.

2.22.3 Recording of Height, weight etc.

Height and weight of all the students are recorded by the medical team during health check-up and even the teachers record the height and weight of the students during every quarter.

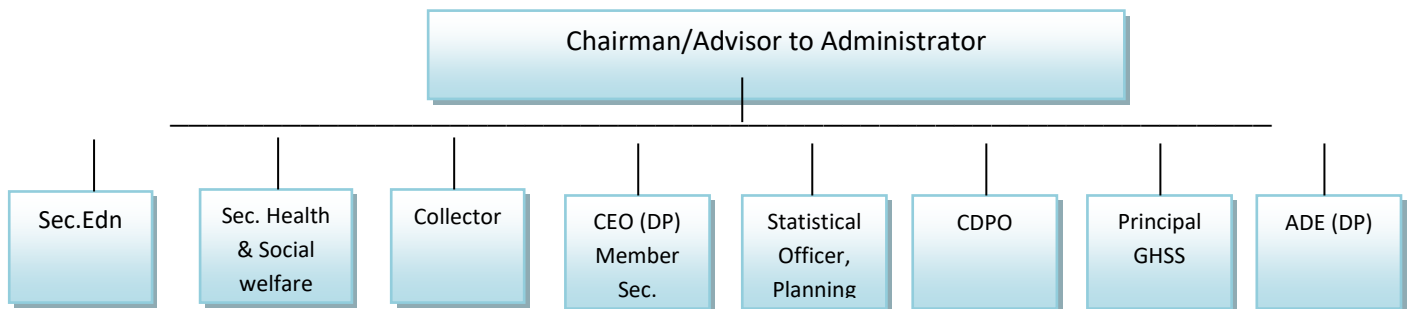
2.22.4 Number of visits made by the RBSK team for the health check-up of the children.

Two rounds of visits are made by the RBSK team for the check-up of the children. One in July - August and the other in January - February.

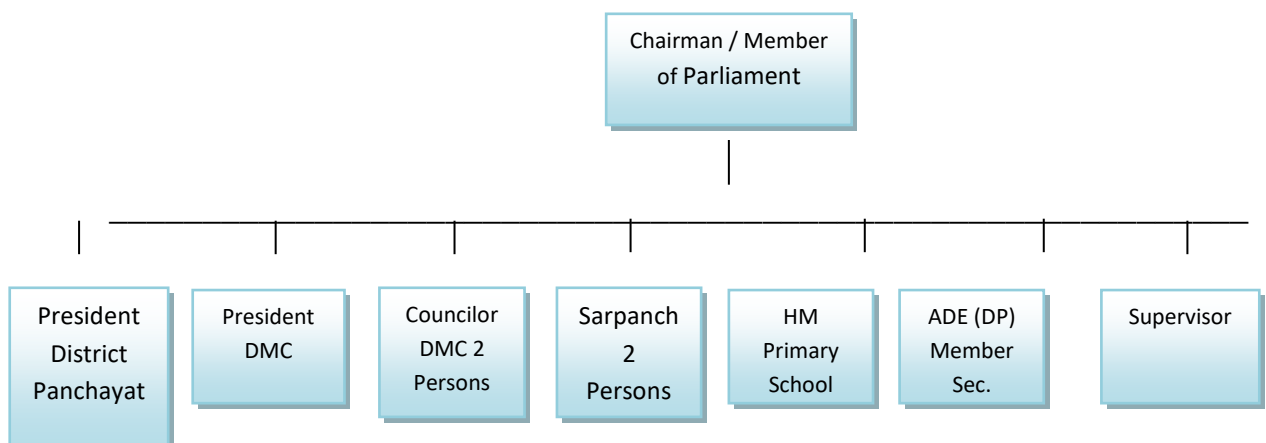


2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

A. State level monitoring committee



B. District level monitoring committee



2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level.

2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting,

Yes, One State Level Meeting held under the chairmanship of Advisor to Hon'ble Administrator. One District Level meeting was held in Daman District and One District Level Meeting was held in Diu District.

2.24.2 Action taken on the decision taken during these meetings.

During District Level Meeting Hon'ble MP suggested that all cook-cum-helpers should be available for four hours in the schools.

2.25. Frequency of meetings of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.

There is no any issue regarding Mid Day Meal Scheme during the District Level Meeting.

2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures.

The Secretary (Education), CEO (DP), ADE (DP), MDM Coordinator inspects all the schools periodically. The Officers make inspection in all aspects such as whether in all the schools MDM is regularly served, the food item supplied is of best quality, the meals are well prepared, cleanliness and hygiene is maintained in the kitchen, the food grains and other ingredients are stored properly, vegetables and other ingredients are supplied on time. In Government schools almost all

students have MDM but in Aided Schools some students do not like to avail MDM.

100% of Schools in the UT are covered by inspection.

Nutrition Officer/Food Inspector also visit the schools to check quality of food served and provide suggestions for improvement of the scheme.

2.27 Details of the Contingency plan to avoid any untoward incident. Printing of important phone numbers (e.g. Primary health center, hospital, Fire brigade etc. on the walls of the school building.

All Schools/MDM Centres were provided with a Printed board which has Phone numbers of PHC, Fire Department, Police, Collectorate and Education department, logo of MDM Scheme & Swachh Bharat.



2.28 Grievance Redressal Mechanism

2.29.1 Details regarding Awareness Generation & Information, Education and Communication(IEC) activities and Media Campaign, carried out at State/District/Block/School level.

The Department of Education, Daman & Diu has established a 'Grievance Redressal System' at each District level in the office of the Assistant Director of Education, District Panchayat Daman & Diu. All

HMs of concern schools are instructed to contact the ADE/EO and Supervisor for redressal of grievances. Phone numbers of the Officers are given to the schools. All the Grievances are immediately attended to and issues resolved. Complaints Box is installed in the office of ADE (DP) for complaints/suggestion etc. Suggestion/Complaint boxes are installed in each school.

2.28.2 Details of complaints received i.e. Nature of complaints etc.

No complaints have been received so far.

2.28.3 Time schedule for disposal of complaints

All Schools of Daman and Diu are situated in nearest area within a radius of 8 kms. Hence the complaints are disposed off immediately.

2.28.4 Details of action taken on the complaints

No complaints were received.

2.29 Details regarding awareness generation & IEC activities and Media campaign, carried out at State/district/block/school level.

Rallies by school children. As the UT is of small area most of the people are aware of the scheme.

2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

There has been increase in enrolment and retention. Nutritional status of the students has improved. There has been increase in height and weight of student.

Academic performance has improved. Meals have been served regularly without any lapse. Monitoring is being done at all levels. There is no complaint whatsoever. All the schools have been serving the hot cooked meals to all the students under the scheme. In some schools the timing of serving meals is changed.

The UT of Daman & Diu have common working days for Primary and Upper Primary schools.

2.31 Action Plan for ensuring enrolment of all school children under Adhaar before the stipulated date.

In UT of Daman & Diu all the school children have Aadhaar Cards.

2.32 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/UT etc.

This Year our respected Hon'ble to Administrator has adopted the practice of Thithi Bhojan in each school during "Pravesh Utsav" where in the schools Headmasters each month wise has prepared a donors list and the donors on any particular day of the month provides Tithi Bhojan to the Schools children many Villagers, Companies, Govt. Officials and general Public at large has been providing Tithi Bhojan in each school.

In U.T of Daman & Diu "Tithi Bhojan" is provided by the Donors/sponsors each month, Where in the food is cooked in the school campus and "Hot Food" is served to the Children in the School but in few Cases outside food such as Sweets, Farshan, etc.. is served.

2.33 Kitchen Gardens

2.33.1 Status of availability of kitchen gardens in the schools.

In UT of Daman & Diu, Many Schools have adopted the kitchen garden. Various vegetables such as Tomato, Green Chilly, Flower, Palak

Bhaji, Brinjal etc are grown in the Garden. Maintenance of the kitchen gardens is being done by the students the school.

2.33.2 Mapping of schools with the corresponding Krishi Vigyan Kendras(KVK).

In UT of Daman & Diu, there is no KVK. Hence, we approach the Deptt. Of Agriculture to provide saplings of vegetables.

2.33.3 Details of the Mechanisms adopted for the setting up and Maintenance of Kitchen gardens.

As per availability of land in schools, they have adopted Kitchen gardens at their own interest and the same is being maintained by the students and teachers.

2.33.4 Whether the produce of these kitchen gardens is used in MDM.

Yes.

2.33.5 Action Plan for setting up of Kitchen Gardens in all Schools.

It is to propose to adopt Kitchen Garden/ Fruit Garden in Terraces of School Buildings in 2019-20.

2.34 Details of action taken to operationalize the MDM Rules, 2015.

The Detailed discussions were made with the Head Masters of the concerned Schools to implement MDM Rules, 2015.

2.35 Details of payment of Food Security Allowances and its mechanism.

UT Administration of Daman & Diu ensures to provide meals to every student studying in the schools. As Such no case on food security allowance is found in the UT. Food is served in all the working days.

2.36 Cooking Competition.

2.36.1 Whether cooking competitions have been organized at different levels in 2018-19,

NO

2.36.2 if yes in 2.36.1,

2.36.2.1 the number of participants in these competitions

2.36.2.2 Details of judges

2.36.2.3 How many participants were awarded

2.36.2.4 Was the awarded participants given any cash prizes

2.36.2.5 Whether the awarded recipes have been shared with schools

2.36.3 Details of action plan for year 2019-20

The Department of Education, Daman & Diu is to propose to organize Cooking Competitions at Cluster Level and District Level in year 2019-20. Cluster level competitions are proposed in July, August-2019 and District Level Competitions are proposed in October, November-2019.

The UT Administration of Daman & Diu is going to implement the Centralized Kitchen i.e. Akshaya Patra Foundation which will be operational from June-2019.

2.37 Details of minor modifications from the existing guidelines carried out by District Level Committee chaired by the District Magistrate.

..NIL..

2.38 Details of new interventions envisaged under 5% flexi funds – For each intervention, please provide detailed information in the below template

UT Administration of Daman & Diu is going to implement Centralized Kitchen i.e. Akshaya Patra Foundation which will be operational from June-2019. Hence, Akshaya Patra Foundation is an NGO their work is depends on donation. 5% flexi funds will be used to provide to Akshaya Patra Foundation for Machinery Maintenance, Vehicle Maintenance, Casual Labour charges, Some emergency work etc..

2.38.1 Background Note

....N.A....

2.38.2 Objectives

....N.A....

2.38.3 Rationale for the intervention

....N.A....

2.38.4 Time lines

....N.A....

2.38.5 Coverage

2.38.5.1 Number of Districts

....N.A....

2.38.5.2 Number of schools

....N.A....

2.38.5.3 Number of children

....N.A....

2.38.5.4 Number of working days

....N.A....

2.38.6 Requirement of Funds

....N.A....

2.38.7 Monitoring

....N.A....

2.38.8 Outcome measurement

....N.A....

2.38.9 Impact assessment

....N.A....

2.39 Any other issues and Suggestions.

1. Many schools are not having enough land availability for adopting Kitchen Garden. Hence, it is proposed to adopt in terraces of school buildings for this purpose.

2. The Department is not aware the concept of Tithi Bhojan effectively in Diu District as low level of involvement found there.

3. Pulses are being supplied by NAFED irregularly and pulses found in level of quality as per norms and discrepancies in rate of pulses have found comparing other states/UTs.

School wise information on kitchen gardens

S. No.	Name of District	Name of Block	Name of school	Type of kitchen field (open field, terrace, containers)	Size of kitchen garden (approx. sq mt)	Main produce	Quantity of produce (in Kg)	Participating agencies (KVK, Horticulture Dept., Community, School's own initiative)
1	Daman	Daman	GPS- Bhimpore A/S	Open field	As per availability of Land in concern school	Brinjal, Tomato, Spinach, Green Chilly, Fenugreek,	Small quantity of vegetables are available and the same will utilize for MDM	School's Own initiative with the help of Agriculture Deptt.
			GPS- Moti Vankad	Open field				
			GPS- Marwad	Open field				
			GPS- Zari A/S	Open field				
			GPS – Thanapardi	Open field				
			GPS- Bhimpore	Open field				
			GPS- Jampore Varliwad	Open field				
			GMS- Bhimpore A/S	Open field				
			GMS- Moti Vankad	Open field				
			GMS- Marwad	Open field				
			GMS- Zari A/S	Open field				
			GMS – Thanapardi	Open field				
			GMS- Bhimpore	Open field				
GMS- Jampore Varliwad	Open field							
2	Diu	Diu	GPS, GHOGHLA	Open field				
			GPS, NO.1, DIU	Open field				
			GPS, GANDHIPARA	Open field				
			GPS, FUDAM	Open field				

Note : At least three photographs to be uploaded on MDM-MIS portal

